




PRINCETON INSTITUTE OF ENGINEERING AND TECHNOLOGY FOR WOMEN

(Affiliated to JNTUH, Hyderabad & Approved by AICTE, New Delhi)

Vijayapuri colony Chowdaryguda (V), Ghatkesar (M), Medchal (D), TS-500088

6.3.1

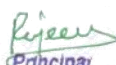
The Institution has effective welfare measures and performance appraisal system for teaching and non-teaching staff



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6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

The Institution provides effective welfare measures to both teaching and non-teaching staff. All statutory welfare measures are implemented. Various monetary, non-monetary measures towards personal and professional growth are being followed to the satisfaction of the employees.

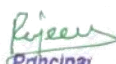
1. As per the norms of AICTE, 6th Pay commission recommendations are implemented.
2. Employees are covered under EPF and Gratuity.
3. Study, Maternity and Medical leaves are sanctioned for the required staff.
4. Registration fees, Dearness allowance, Travel grants for faculty attending conferences and
5. Workshops are provided.
6. Incentives for best research work.
7. Children of the staff are rewarded for their best performance in academics.
8. Non-teaching staff are provided with ESI facilities.
9. Transport and Medical facilities for all the staff.
10. Free transport facility for both teaching and non teaching staff.
11. Full time Medical facility with qualified Doctor and nurse are available in the institution.
12. Training in the use of computers for non teaching staff to motivate them to undertake self development.
13. Facilitation of faculty participation in programmes for professional development, organized by the institute and also other agencies, through grant of leave and providing financial incentives.
14. Financial incentives and on duty leave for faculty who are engaged in research related works.
15. Organizing Health Awareness programmes.


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16. Organization of sports and cultural activities in which all staff can participate.
17. Subsidized transport for non teaching staff and faculty.
18. Group insurance scheme for staff members.
19. Gifts to the staff members on occasion of Marriage, house warming ceremony, children marriage.
20. Free-ships for the children of staff members.
21. Maternity leave for female staff members.



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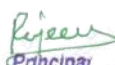
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Medical Facility in Princeton institute of engineering and Technology for Women

- First Aid with all accessories are kept in the laboratories where moving machinery is installed and also at strategic locations.
- A Full time Doctor and a Nurse is available in the campus from 9.00 Am to 6.30 Pm.
- Emergency medical care and first-aid is available in the campus with one Medical Practitioner and one Nursing Assistant.
- General medicines are made available in the centre. First-aid boxes with all accessories are kept in all laboratories and other strategic locations.
- Two beds are provided in the health centre for any medical emergency.
- A Vehicle is available with all facilities in the college round the clock for emergency services.
- Ankura hospitals are available within 5 km from the institute which can be reached within 15 minutes. Doctors and Nurses are available round the clock. The Institute refers all emergency cases to the hospital.
- There is a special concession policy to all PTEW Employees.
- Head of the institution and respective department heads and staff take care of the medical complaints of students and pass on information to parents.
- A full-time Director, Student counseling committee and staff are instructed to respond immediately to all medical complaints from the students.


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Games and Sports in Princeton institute of engineering and Technology for Women

The college has been actively encouraging staff to participate in various sports & games as it believes that there should be holistic development of an individual.

The Department of Physical Education conducts sports and games for the staff and students viz., Cricket, Football, Basketball, Volleyball, Kabbadi, Athletics, Throw Ball, Tennis and also Indoor games like Table tennis, Caroms, Badminton and Chess. Our students have excelled and won prizes in various intra-college, inter-college and university competitions.

To encourage the staff, facilities are also made available even beyond college hours and transport facility is provided for all who participate in various sports & games beyond college hours. A Basketball Coach has been to train our students and staff.

A full-time trained staff nurse has been appointed who will stay up to 6.30 p.m. and attend to the first-aid in case the students injured during the conduct of sports & games.

A Vehicle with all facilities is available in the college for emergency services round the clock.

General medicines are made available in the centre. First-aid boxes are kept in the Sports & Games Department for medical emergency.


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Yoga facilities in Princeton institute of engineering and Technology for Women



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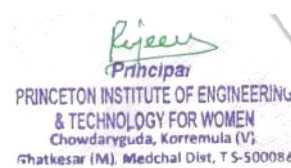
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Cafeteria Facility in Princeton institute of engineering and Technology for Women

- Cafeteria faculty is available in the campus from 9.00Am to 6.30 Pm
- All the faculty and students can utilize at the specified time for refreshment.



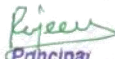


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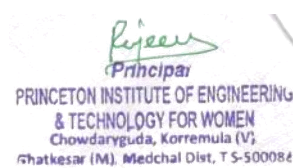
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Transport in Princeton institute of engineering and Technology for Women

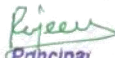
- Free Transport facility is available for faculty and special discount for few students based on criteria.
- Bus facility is available from all the from the city.
- Buses starts from source place to PTEW by 8.45 and evening buses starts from 4.30 insome cases it late based on requirement.





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Divyangjan Facility in Princeton institute of engineering and Technology for Women:



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Faculty Development Programs in Princeton institute of engineering and Technology for Women:

- Every semester the faculty development program will be organized to enhance the performance of faculty to achieve best output.
- Institute encourages this type of activities for staff to move forward and motivate students in their own carriers
- This will be conducted without any charges from staff.



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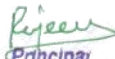


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Faculty awards in Princeton institute of engineering and Technology for Women:

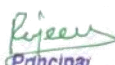
Based on the performance of the faculty they are awarding with awards in different areas like Awards for Best Employee .

Awards for Best performance in academics.Awards for best result.

Awards for publications.

Like many awards in different sectors are awarded.




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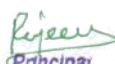


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Performance Appraisal System


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6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff
Response:

The Institution has a formal “Performance Based Appraisal System” as per UGC regulation 2010, for both Teaching and Non-Teaching staff conducted every year. The faculties are required to submit the filled in pro-forma of self-appraisal.

The Appraisal details are given in the below Link:

DOCUMENTS RELATED TO APPRISAL & POLICY

S.NO	DESCRIPTION
1	Policies of Appraisal
2	Sample Appraisal of Teaching Faculty
3	Sample Appraisal of Non-Teaching Faculty

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Faculty Self-Appraisal

Faculty Self-Appraisal Form is revised with 400 points in the areas of teaching, research and other administrative support.

AWARD OF POINTS FOR FACULTY SELF APPRAISAL

Faculty self-appraisal is for 400 points. The faculty performance in the areas of teaching, research and other administrative support will be considered. They are expected to achieve the following points for the sanction of yearly increment and additional incentive increments (if any) based on the performance.

S. No	Grade	Points to achieve		
		Professors	Associate professors	Assistant professors
1	Outstanding	>=300	>=260	>=220
2	Very Good	260-299	220-259	180-219
3	Good	220-259	180-219	140-179
4	Average	180-219	140-179	100-139
5	Poor	<180	<140	<100

The focus of the faculty evaluation in teaching and learning/ research/ extension activities / involvement etc during the year starting from 1st August 2020 to 31st Aug, 2021.(one academic year) is based on the following criteria from C1 to C18.

Criteria	Description	Points
C1	Loss of pay (1 st August 2020 to 31 st Aug, 2021) due to Covid lockdown online class as considered for the Attendance For "N" number of Loss of pays in an academic year Points = 5 - N*0.5 If number of loss of pays is more than 10 then negative points will be awarded Proof: report from admin office	5 (max)
C2	Involvement in the departmental (faculty)/ Institution level activities (HODs and Deans) Enclosure of proof required: A letter of recommendation from HOD/ Principal Format to be uploaded (Minimum 50% of marks are to be scored)	40 (max)
	Institutional activities (Faculty) - by <i>Principal</i>	20

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		(max)
C3	Result Analysis	
	I semester - 10 points (max) II semester – 10 points (max) If more than two subjects are taken average is considered.	20 points
	Points will be calculated as per the table -1	(max)

Table 1:

S. No	Non-Engineering course		Engineering courses	
	Result Analysis (%)	Points awarded	Result Analysis (%)	Points awarded
1	>90	10	> 80	10
2	>80 -<=90	8	>70 -<=80	8
3	>70 -<= 80	6	>60 -<=70	6
4	>60 - <=70	4	>50- <=60	4
5	<60	0	<50	0

Enclosure of proof required: Result analysis and follow up statement signed by HOD for each course separately.

C4	Lecture Notes, Lab Manuals, Complete Course File	Max 10 points
<p>As teacher is expected to teach one theory course in the odd semester and one course in even semester, the distribution of points can be 5 points for each course taught with lecture notes provided to the students, along with course file In case, if a teacher is allotted two courses in each semester, the points distribution may vary.</p> <p>Lecture notes should be neatly typed / Hand written.</p> <p>Enclosure of proof required: Lecture notes in PDF format for each of the course taught.</p> <p>Note: If the Lecture notes are neatly hand written and available in spiral binding carries more weightage. (if the notes is prepared by more than one faculty, points will be shared).</p> <p>HOD 's authentication is required</p>		
Semester	Number of Courses	Distribution of points
Odd Semester	1	5 max
Even Semester	1	5 max


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C5	Students' feedback on teaching		20 Points Max
Students' perception of learning experience in class is sometimes the most direct way to weigh the effectiveness of teaching methods. What students perceive and experience in class directly determines how effectively they are learning. The award of points is as follows:			
S. No	Semester	Number of Courses	Distribution of points
1	Odd Semester	1	10
2	Even Semester	1	10
Award of Points			
S. No	Student Feedback (%)		Points awarded
1	91 — 100		10
2	81– 90		8
3	71– 80		6
4	60 - 70		4
5	0-59		0
<p>Note:</p> <ol style="list-style-type: none"> 1. Enclosure of proof required: Feedback analysis (Minimum 60% feedback is essential in order to validate other points i.e. all other points will be nullified if feedback is less than 60%). 2. If a faculty teaches more than one theory subject in a semester, average is considered. 3. If a faculty is not given any theory subjects and only labs are given, HOD can assign points based on his regularity to the laboratory, continuous evaluation, helping the students in the lab, knowledge / command over the subject related to the lab. 			

C6: Research Publications (50 points)

Faculty are encouraged to publish research papers in reputed peer reviewed Journals and / or Conferences i.e. SCI / Scopus indexed / web of Science. The weightage for the journal publication is 25 points and for conference is 15 points. In order to maintain standard in publications, certain stipulations are fixed as detailed below:

S. No	Description	Max Points	Marks for the first/main author 60%	Marks for co-authors The remaining 40 % marks are equally distributed
1	IEEE xplore / Scopus indexed / Association of Civil Engg/ Mechanical Engineering/ Spinger	15	9 <i>Prijeev</i> Principar	If two co-authors points will be distributed like 3+3 or if only one co-author 6 points

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	Conference			
2	SCI/Scopus/ WoS /Extended SCI Journal	25	15	If two co-authors 5+5 or if only one co-author 10 points
3	Citations (Calendar Year : 2017)	10	1 point per citation (Only Scopus citations will be considered) scopus author citation page is to be enclosed	If two co-authors 5+5 or if only one co-author 10 points
Total points will be subjected to a maximum of 50				

C7: Participation in Seminars, workshops and faculty development programs: (30 points max)

Description	Duration	Points
Participation in STTPs	Two weeks	20 points /each
Participation in FDP	One week	10 points /each
Participation in workshop /seminar	Less than one week	5 points (maximum) each

Enclosure of proof required: Participation certificates or prize winning certificates issued by the competent authority.

C8: Co-ordinator for FDPs/ Workshop (organizing members cannot claim any points) (30 points max) or Workshops / seminars conducted for the students

Description	Duration	Points
For STTPS	Two weeks	20 points /each
FDP	One week	10 points /each
For workshop /seminar	Less than one week Each day carries upto one point	5 points (maximum) each

C9: Invited talks/ awards: (maximum points: 30)

Description	Level	Points
Invited talks given / Award for seminars/ conferences/ symposia /chairing sessions / Guest lecture	International	20 points /each
	National level	10 points /each
	College level	5 points each

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C10: Student counseling (20 points)/ Effectiveness of the counseling

If all the students cleared all the subjects till now = 20 points Otherwise prorate basis. (HOD should give authentication)

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Name of the Department:

Name of the Faculty:

Details of the Students

S.NO	Roll No	Name of the student	Number of Backlogs till now

Marks awarded by the Hod (Max:20)

HoD can assign points based on how regular the faculty is in Counseling

HoD Signature


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C11: Sponsored Projects (20 points)

More than 10 lakhs	20 Points per Project
More than 5 lakhs and less than 10 lakhs	10 points per Project
Less than 5 lakhs	5 Points

(For Co-PI----> 50 % of the above points will be considered)

C12: Students Project Guidance: (10 points) (Points will be awarded based on Quality/ outcome/societal cause/ environmental concern/ EPICS guide/ CIE mentor)

UG: 5 points per batch

PG: 5 points per student

HOD recommendation is to been closed

Note: Additional student projects / Products can claim 5 points each subjected to maximum of 10 (if main project is not given)

C13: Ph.D guidance: (5 points) (only once – in the year of allotment)

C14: Books Publication: (Maximum 20 points)

International Publishers:	20 points
National:	10 points per book
Local publisher:	5 Points per book

(if there are more than one author: points will be shared among all authors equally)

C15: Patent filing: (20 points) (if more than one investigator, points will be shared equally)

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C16: Certifications :(10 points) (NPTEL/ MOOCs like COURSERA/EDX etc)
(certification should be in this academic year only)

C17: Consultancy Project(max 20 points): Up to Rs 2,00, 000/- 10 points can be claimed
(points will beshared all the faculty, if more than one PI involve in consultancy)

C18: Professional body membership: 20 points (max)

IEEE (10 points)/ISTE (10 points) /IETE (5 points)/ASME (10 points) /CSI (10 points) /ASCE
(10 points)/IE (I) (5 points) / ACM (10 points)

C 19: Deductions (these points will be deducted from the above total): 20 points will be
deducted for every memo received with regard to Examination duties / Evaluation / Indiscipline
/ Not honoring the duties assigned.

HOD recommendation is to be enclosed.

Any other relevant information not covered above

S. No	Information


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SELF-APPRAISAL OF TEACHING FACULTY

(Please attach separate sheets if necessary; include more rows in the tables as per the need)

OBJECTIVES:

- 1) To be aware of Self-Appraisal
- 2) To learn filling up Self-Appraisal forms
- 3) To evaluate and document one's own performance
- 4) To facilitate Career advancement of teachers

CONCEPT:

Teachers are well familiar with assessment and evaluation of students. Self appraisal helps to figure out what teacher's strengths and weaknesses are. It allows one to take an honest look at oneself. It is a process of self evaluation to determine the level of self-efficiency. It is a part of continuing professional development or career advancement. As per UGC regulations 2010 on minimum qualifications for appointment of teachers and other academic staff in universities and colleges it is mandatory for all universities and colleges to prepare Performance Based Appraisal in the prescribed format.

THE INDIVIDUAL PERFORMANCE BASED APPRAISAL SYSTEM (PABS)

(Maximum Total Score: 750, Minimum API Required: 450)

PART A: - GENERAL INFORMATION & ACADEMIC BACKGROUND

1. Name	
2. Age	
3. Department	
4. Designation	
5. Area of Specialization	
6. Current pay band & Grade pay	
7. Date of joining this College:	
8. Address for correspondence	
9. Phone Number	
10. Email Id	


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11. Academic Qualifications (SSC to Post Graduation)					
Examination	College and University	Subjects	Year of Passing	Percentage of Marks	Class

12. Research Degrees			
Name of the Degree	Title of the Thesis	Date of award as per University notification	Name of the University
M.Phil			
Ph.D			
D.Sc / D. Litt			
Any Other			

13. Appointments held prior to joining this institution					
Designation	Name of the employer	Date of Joining	Date of Leaving	Pay band with Grade pay	Reasons for leaving

14. Posts held after appointment to this institution				
Designation	Department	From	To	Pay band with Grade pay


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15. Rank/Prizes/Medals won at School / College / University during education				

16. Total Teaching Experience (in years)							
UG Level Duration			PG Level Duration			No. of Years	Research Experience excluding years spent for M.Phil/Ph.D
At previous institution	At present institution	Total	At previous institution	At present institution	Total		


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PART – B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(Maximum Total Score: 300, Minimum API Required: 180)

- 17. Lectures, Practical, Contact Hours (Semester wise/Annual detail)**
 (Maximum Score: 50; 100% compliance = 20 points for Course, 10 points for lab)


S.No	Course Name		Total number of lectures allocated	Number of lectures taken	Self-appraisal Score	Verified API Score
1	Course 1					
2	Course 2					
3	Course 3					
4	Lab 1					
5	Lab 2					

- 18. Lectures or other teaching duties in excess of UGC norms per week**
 (Maximum Score: 10; 1 hour excess per week: one point)

S. No	Activity	Self-appraisal Score	Verified API Score
1			
2			
3			
4			
5			

- 19. Reading / Instructional material provided. Use of additional knowledge resources for subject enhancement.** (Maximum Score: 20; 10 per course)

S. No	Material provided	Self-appraisal Score	Verified API Score
1			
2			
3			
4			


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20. Use of participatory and Innovative teaching learning methodologies

(Use of ICT, Sandhan, E Library, Updated subject content and course improvement and Skill modules)

- Maximum API Score: 20
- Number of ICT Based Teaching material (10 points/each)
- Number of Interactive Courses (5 points/each)
- Number of Participatory Learning modules (5 points/each)

S. No	Methodologies	Self-appraisal Score	Verified API Score
1			
2			
3			
4			
5			

21. Day to day Activity Diary completion

(Maximum Score: 10; 3 for Course, 2 for Lab)

S. No	Course Name	Self-appraisal Score	Verified API Score
1	Course 1		
2	Course 2		
3	Course 3		
4	Lab 1		
5	Lab 2		

22. Teaching as per the schedule of activity announced

(Maximum Score: 20; 10 per course, 5 per Lab)

S.No	Course Name	Self-appraisal Score	Verified API Score
1	Course 1		
2	Course 2		
3	Course 3		
4	Lab 1		


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5	Lab 2			
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23. Course File / Lab Manual Completion
(Maximum Score: 40; 12 per course, 8 per Lab)

S. No	Course Name	Self-appraisal Score	Verified API Score
1	Course 1		
2	Course 2		
3	Course 3		
4	Lab 1		
5	Lab 2		

24. Tutorials classes conducted
(Maximum Score: 20; 10 per course)


S. No	Course Name	Self-appraisal Score	Verified API Score
1	Course 1		
2	Course 2		
3	Course 3		

25. Students Seminars Conducted
(Maximum Score: 15; 5 per topic)

S. No	Seminar Topic	Self-appraisal Score	Verified API Score
1	Topic 1		
2	Topic 2		
3	Topic 3		
4	Topic 4		
5	Topic 5		

26. Bridge Courses Conducted
(Maximum Score: 10; 10 per course)

S. No	Course Name	Self-appraisal Score	Verified API Score
1	Course 1		
2	Course 2		


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3	Course 3			
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27. Softskills Courses Conducted
(Maximum Score: 10; 10 per course)

S. No	Softskills Courses	Self-appraisal Score	Verified API Score
1	Course 1		
2	Course 2		
3	Course 3		

28. Student Feedback
(Maximum Score: 50; 15 per course, 10 per lab)

S. No	Course Name	Score Achieved on a scale of 5	Self-appraisal Score	Verified API Score
1	Course 1			
2	Course 2			
3	Course 3			
4	Lab 1			
5	Lab 2			

29. Examination Duties
(Maximum Score: 25)

S. No	Course Name	Number of Duties	Self-appraisal Score	Verified API Score
1	Question paper setting and evaluation of answer scripts as per duties allotted (100% compliance = 10 points)			
2	Internal / continuous assessment work as allotted (100% compliance = 05 points)			
3	Invigilator, flying squad duties, confidential invigilator, etc. (100% compliance = 10 points)			


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SCORE FOR CATEGORY - I

S. No	Maximum API Score	API Score Obtained	Remarks
17	50		
18	10		
19	20		
20	20		
21	10		
22	20		
23	40		
24	20		
25	15		
26	10		
27	10		
28	50		
29	25		
TOTAL	300		


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CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

(Maximum Score: 50, Minimum API required: 30)

S. No	Nature of Activity	Maximum Score: 35		
		API Score allotted	Self-appraisal Score	Verified API Score
30.	Contribution to Corporate life in Universities / colleges through meetings, popular lectures, subject related events, articles in college magazine and university volumes. a) Number of ICT Based Teaching materials: (10 points each) b) Number of Interactive Courses: (5 points each) c) Number of Participatory Learning modules: (5 points each)	10		
31.	Institutional Co-curricular activities for students such as field studies/educational tours, industry-implant training and placement activity. a) Number of Field studies / Educational tour (5 points each) b) Number of Industry – implant training (5 points each) c) Number of Placement activity (5 points each)	10		
32.	Number of Community Service, Social Orientation and other Student Mentoring Activities, NSS / NCC / NSO / Yoga, Cultural (Each activity 5 points)	10		
33.	Number of Students and staff Related Socio-Cultural and Sports Programmes (intra/inter-departmental and inter-collegiate) a) Intra departmental (1 point each) b) Inter department (2 points each) c) Inter college (3 points each) d) Inter university (5 points each)	10		
34.	Professional development activities such as participation / organization of seminars / workshops, job fairs, talks, field works, and campus Development Activities like Institutional infrastructure projects, etc and value based programmes, and programmes in the TV/Radio Channels. (Each activity 5 points)	10		

SCORE FOR CATEGORY – II

S. No	Maximum API Score	API Score Obtained	Remarks
30	10		
31	10		
32	10		
33	10		
34	10		
TOTAL	50		



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CATEGORY III: PROFESSION – RELATED CONTRIBUTION
(Maximum Score: 50, Minimum API required: 30)

S. No	Nature of Activity	Maximum Score		
		API Score allotted	Self-appraisal Score	Verified API Score
35.	Institutional Governance responsibilities like, Vice Principal, Dean, Director, Warden, Bursar, School Chairperson, IQAC coordinator and any other membership of institutional committees: a) Vice Principal / Dean / Director : 3 points each b) Warden / Chairperson / IQAC coordinator : 2 points each c) Member of syndicate / Governing council : 5 points each d) Member of Academic council / Senate : 3 points each e) Member of other college / university level committees : 1 point each	10		
36.	Membership in profession related committees at state and national level a) At International /National level: (3 points each) b) At state level: (2 points each)	10		
37.	Participation in subject associations, conferences, seminars without paper presentation. (Each activity: 3 point)	10		
38.	Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance. (Each activity: 5 points)	10		
39.	Membership of professional associations committees, Boards of Studies, editorial committees of journals / institutional publications. (Each activity: 2 points)	10		

SCORE FOR CATEGORY – III

S. No	Maximum API Score	API Score Obtained	Remarks
35	10		
36	10		
37	10		
38	10		
39	10		
TOTAL	50		


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CATEGORY – IV: RESEARCH AND RELATED CONTRIBUTIONS

(Maximum Score: 350, Minimum API required: 210)

40. **Published papers in Journals (International Journals, National Journals, Regional Journals)**
 (Maximum Score : 20; Impact factor 1.0 and below 2.0: 20/publication; Impact factor less than one: 15/publication; Non impact factor National level research papers in non-referred / journals but having ISBN/ISSN numbers: 10/publication. Main author: full score, Co-author : 4)

S. No	Title and Name of the Journal	Date	Page Nos	ISSN No	DOI No	No of Co-authors	Whether you are main author	Self-appraisal Score	Verified API Score
1									
2									
3									
4									

41. **Articles/Chapters published in Books (International publications, national publications, Regional publications, State publications)**
 (Maximum Score 10; International: 10, National: 5, Regional and State: 3. Main Author: Full points, Coauthor: 2)

S. No	Book Title, Editor and Publisher	No of Pages	ISBN No	No of Co-authors	Whether you are main author	Self-appraisal Score	Verified API Score
1							
2							
3							
4							

42. **Full papers in Conference proceedings (International, National, State Level Conference)**
 (Maximum Score: 30; 10/publication as main author, 2/publication for coauthor)

S. No	Title and Name of the Journal	Date	Page Nos	ISSN No	DOI No	No of Co-authors	Whether you are main author	Self-appraisal Score	Verified API Score
1									
2									
3									
4									

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43. **Books Published as a single author or as editor (International publications, National publications, Regional publications)**
 (Maximum Score: 50; International Author: 50, Editor: 10; National Author: 25, Editor: 5 and Regional Author: 15, Editor: 3)

S. No	Title of the Book	Type of book and authorship	Publisher	ISBN No	No of Co-authors	Whether you are main author	Self-appraisal Score	Verified API Score
1								
2								
3								
4								

44. **Papers Published in Conferences, Seminars, Workshops, Symposia**
 (Maximum Score: 10; International: 10, National: 7.5, Regional: 5, State: 3)

S. No	Title of the Paper	Title of the Seminar/Conference	Organized By	International/National/State/Regional/College or University level	No of Co-authors	Whether you are main author	Self-appraisal Score	Verified API Score
1								
2								
3								
4								

45. **Ongoing Research Projects and Consultancies (Including State Research Projects)**
 (Maximum Score: 30; 10 per project)

S. No	Category	Title	Agency	Period		Grant Mobilized Self-appraisal Score	Self-appraisal Score	Verified API Score
				From	To			
1								
2								
3								
4								

46. **Completed Research Projects and Consultancies (Including State Research Projects)**
 (Maximum Score: 30; 10 per project)

S. No	Category	Title	Agency	Period		Grant Mobilized	Self-appraisal Score	Verified API Score
				From	To			
1								


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2								
3								
4								

47. **Research Guidance**
 (Maximum Score: 40; 2 for B.Tech, 4 for M.Tech, 10 for each Ph.D candidate, 7 for each Ph.D thesis submitted)

S. No	College Students	Number	Thesis Submitted	Degrees/Certificates Awarded	Self-appraisal Score	Verified API Score
1	B.Tech Projects					
2	M. Tech Projects					
3	Ph.D Degrees Awarded					
4	Ph.D Thesis submitted					

48. **Faculty Development Programmes Conducted (More than one week duration)**
 (Maximum Score: 10; 5 per program)

S. No	Programme	Duration		Organized By	Self-appraisal Score	Verified API Score
		From	To			
1						
2						
3						
4						

49. **Faculty Development Programmes Attended (More than one week duration)**
 (Maximum Score: 05; 5 per program)

S. No	Programme	Duration		Organized By	Self-appraisal Score	Verified API Score
		From	To			
1						
2						
3						
4						


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50. Faculty Development Programmes Attended (less than one week duration)
(Maximum Score: 05; 5 per program)

S. No	Programme	Duration		Organized By	Self-appraisal Score	Verified API Score
		From	To			
1						
2						
3						
4						

51. Invited Lectures and Championships at National/International/State level Conferences / Seminars / Workshops / Training programmes
(Maximum Score: 10; International: 10, National: 5, Regional: 3)

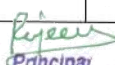
S. No	Title of Academic Session	Title of the Conference/ Seminar	Organized By	National/ International/ Regional	Self-appraisal Score	Verified API Score
1						
2						
3						
4						

52. Consultancy Projects On-going
(Maximum Score: 30; 20 points / every Rs.5.00 lakh and above, 10 points / every Rs. 1.00 lakh)

S. No	Title	Funding Organization	Amount Funded	National/ International/ Regional	Self-appraisal Score	Verified API Score
1						
2						
3						
4						

53. Consultancy Projects Completed (Quality Evaluation)
(Maximum Score: 30; 20 points / every Rs.5.00 lakh and above, 10 points / every Rs. 1.00 lakh)

S. No	Title	Funding Organization	Amount Funded	National/ International/ Regional	Self-appraisal Score	Verified API Score
1						


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2						
3						
4						

54. **Number of patents / Technology Transfer / Product / Process Activities carried out**
 (Maximum Score: 40; 20 points / National patents etc. / 40 points / International patents etc.)

S. No	Title	Patent Name	Filed / Awarded	National/ International/ Regional	Self-appraisal Score	Verified API Score
1						
2						
3						
4						

SCORE FOR CATEGORY – IV

S. No	Maximum API Score	API Score Obtained	Remarks
40	20		
41	10		
42	30		
43	50		
44	10		
45	30		
46	30		
47	40		
48	10		
49	05		
50	05		
51	10		
52	30		
53	30		
54	40		
TOTAL	350		


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SUMMARY OF API SCORE

Category	Criteria	Last Academic Year	Total API Score for the Assessment period			Annual Average API Score for the Assessment Period (1 July to 30 June)
			Q1	Q2	Q3	
I	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES (300)		-	-	-	
II	CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES (50)		-	-	-	
III	PROFESSION – RELATED CONTRIBUTION (50)		-	-	-	
IV	RESEARCH AND RELATED CONTRIBUTIONS (350)		-	-	-	
TOTAL			-	-	-	

List of Enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Signature of the Faculty
with designation and date

Signature of HOD

Signature of the Principal
with date

Signature of the Expert (Evaluation)

Signature of the Expert (Assessment)


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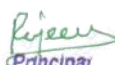
STAFF SELF APPRAISAL FORM

1. Name of the Staff:
2. Department:
3. Present designation:
4. Date of Joining:
5. Qualification:
6. Up gradation of Qualification, if any during service:
7. Date of Appointment in the present post:
8. Length of Service as on date:
9. Training programs attended for skill building during the service:
10. Present Gross Salary:
11. Present job responsibilities and overview of your current nature of work, in brief:

12. What are your key strengths?

13. Comments of the concerned HOD:

Signature of the Staff


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CIRCULAR

Date 31-07-2009

This is to inform that all the faculty members and students that our college is providing the transportation service for convenient commuting for free from the main routes in the city. Hence you are directed to utilize the transportation facility

Administrative Officer

Chairman

Copy To:

Principal